

**VDF REGULATION 624-1 APPENDIX X**  
**COMMANDER'S CERTIFICATE OF PROMOTION ELIGIBILITY/PROMOTION SCREENING REPORT**

Name: \_\_\_\_\_ Unit: \_\_\_\_\_ Rank to be promoted: \_\_\_\_\_

**PROMOTION CRITERIA**

Time in Grade (TIG)      Required Months: \_\_\_\_\_ Actual Months: \_\_\_\_\_

Time in Service (TIS)      Required Months: \_\_\_\_\_ Actual Months: \_\_\_\_\_

Is a waiver required?    Yes      No

Is candidate in a promotable billet?    Yes      No

Drill attendance (last 12 scheduled drills): \_\_\_\_\_/12 = \_\_\_\_\_%

Non-drill alternative training hours (last 12 months): \_\_\_\_\_ Hours

**TRAINING EDUCATION REQUIREMENTS**

**Date Completed**

VDF Orientation "self study" (PV2-COL)	_____
Level II-A (Emergency Response) "self study" (PV2-COL)	_____
NCO Leadership Development - NCOLD "self study" (SPC-SGM)	_____
Initial Entry Training Course - IET "non prior service only" (PFC, SPC)	_____
Primary Leadership Development Course - PLDC (SGT)	_____
Basic Non-Commissioned Officers Course - BNCOC (SSG)	_____
Advance Non-Commissioned Officers Course - ANCOC (SFC)	_____
FEMA IS 100 (SPC-COL)	_____
FEMA IS 200 (SPC-COL)	_____
FEMA IS 700 (SPC-COL)	_____
FEMA IS 800 (SPC-COL)	_____
Professional Development ICS series - PDS (SSG, CW2, MAJ)	_____
Basic Officer Leadership Course - BLOC (WO1, 2LT)	_____
Company Commanders Course - COCC (CW2, CPT)	_____
VDF Staff Planning Course (SFC, CW3, MAJ)	_____
Joint Knowledge DSCA Phase 1 "on line" (CW3, LTC)	_____
FEMA ICS 300 (MSG, CW3, LTC)	_____
FEMA ICS 400 (SGM, CW4, COL)	_____

**DOCUMENT CHECKLIST**

VDF Form 3-R      VDF Personnel Evaluation  
CDR's Recommendation      CSM's Recommendation

\_\_\_\_\_  
Commander's Signature

\_\_\_\_\_  
Date